

## Excess Title IV Funds Usage Authorization Form

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

### **Purpose of this Form**

Federal regulations require the university to only apply credits from Title IV funds to certain qualifying charges.

Title IV funds include:

- |                            |              |
|----------------------------|--------------|
| *Pell Grants               | *PLUS Loan   |
| *Direct Subsidized Loans   | *TRIO Grants |
| *Direct Unsubsidized Loans | *SEOG        |

Qualifying charges include only the following:

- \*Tuition
- \*Mandatory Student fees
- \*Room and board costs billed by the university.

If your total of Title IV funds exceeds the total of these qualifying charges, the university must refund that excess to you unless you give permission to do otherwise.

This means that even if you have other non-qualifying charges (i.e., library fees, parking fees, short term loan repayment, Bear Bucks, late fees, health insurance, Habif Health Center charges, previous semester balances, etc.), the university will issue you a refund check and you will also still owe on your university student account for the non-qualifying charges.

To prevent this, you may give the university authorization to use the amount of Title IV funds that exceeds qualifying charges to cover the non-qualifying charges. You can use the form below to provide the university with this authorization.

### **Title IV Funds Usage Authorization**

Please indicate your authorization preference below, sign and date this form, and return within the next 5 business days for timely processing to:

Student Accounting  
Washington University in St. Louis  
MSC: 1147-423-1500  
700 Rosedale Avenue  
St. Louis, Missouri 63112-1408

Your authorization will remain in effect for the entire time you are enrolled at Washington University. You may change your authorization anytime you wish by resubmitting this form.

**I do authorize Washington University to use the excess of my Title IV funds over my qualifying charges to cover non-qualifying charges that have been billed to my student account.**

**I do not authorize Washington University to use the excess of my Title IV funds over my qualifying charges to cover non-qualifying charges that have been billed to my student account. I understand that if I choose this option, I will be responsible for paying any remaining balance on my student account resulting from non-qualifying charges.**

**Student Printed Name:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_